

## **PRE-QUALIFICATION BID - EVENT MANAGEMENT AGENCY**

### **1. Invitation**

MCA invites Event Agencies to bid for the Event Management of the upcoming 5 ICC World Cup 2023 Matches at the MCA International Stadium, Gahunje, Pune.

### **2. Eligibility Criteria**

- The Bidder must be validly incorporated under Companies Act, 2013 or Partnership Act, 1932 or Limited Liability Partnership Act, 2008 as amended from time to time under the relevant provision, Acts in India. The bidder must be necessarily registered and be in continuous operation and existence in India for at least preceding 5 years.
- The Bidder must be rendering Event Management services under the same name for last five years.
- Any Joint Venture or Consortium made with an intention of meeting any criteria mentioned in this RFE shall not be considered.
- The Bidder must have produced at least one cricket event/league for the BCCI, IPL Franchise or any State Cricket Association where the entire single event/league value should be minimum of INR 2 Crores.
- The bidders must have executed at least 10 International Matches or 10 IPL Cricket Matches or 15 State Cricket Association T20 Premier League Matches held under the aegis of BCCI or State Cricket Association. The bidder must attach the supporting documents or completion certificate from the BCCI/State Cricket Association or the IPL Franchise.

### **3. Scope of Work**

The broad Scope of Work for conduct of matches hosted by MCA is categorised into following different functions with set of activities to be performed under each head. It may be noted here that these are just indicative heads, more subcategories may be added to/reduced from the below stated Scope of Work as may be stipulated from time to time by our parent organisation BCCI/IPL

- A - Accreditation
- B - All Permissions and Licenses required for conduct of such event
- C - Beverages
- D - Branding and Signages for Road & venue
- E - Broadcast Infra & Coordination
- F – Stadium Lighting
- G - Concessionaries
- H - Cricket Operations
- I – Hospitality Infra & F&B
- J – Housekeeping & Waste Management
- K – Marketing, Media Releases and Promotion
- L - Match Day Venue Management & Operations
- M - Medical Management
- N – Media Room Infra & Management
- O – Parking, Parking Infra, Parking Rental & Parking Management
- P - Security

- Q - Stadium Facilities Management
- R – Ticketing & its Requirements
- S - Transport
- T - Venue Electricals
- U - Venue Infrastructure, Mandap & Barricading
- V – Press Conferences
- W – Gensets
- X – IT Infra, Wi-Fi infra, DTH & Lease Line
- Y – Labour
- Z – PA System

#### **4. Bid Schedule**

- The Bid Schedule is as follows:

A - Date of Publication: **11 September 2023.**

B - Bid submission end date and time **14 September 2023 by 5:00 PM**

- MCA reserves the right to vary or discontinue the process or any part thereof at its absolute discretion at any point of time.

#### **5. Documentation**

- A. Scanned copy of Certificate of Incorporation/ Registration Certificate/ Articles and Memorandum of Association/ Partnership Deed / LLP Agreement/ Commencement of Business Certificate of the bidder organization of Bidding entity.
- B. Scanned copy of PAN Card, TAN No and GST Registration
- C. Signed and scanned copy of Certificate from Company I Firm Auditor or Chartered Accountant stating that the bidder is abiding by all statutory laws/ rules/ regulations/ guidelines as applicable to it from time to time including submission of Income tax return, etc.
- D. Scanned copy of Income Tax Return for last 3 years
- E. Copy of Invoice or Work Order to support Point Nos- 2
- F. Relevant Work Profile Presentation/Credentials
- G. The bidder will have to submit the above-mentioned relevant documents in a sealed envelope before 5 PM on or before 14 September 2023 addressed to the Honorary Secretary, at Maharashtra Cricket Association's Office at its International Cricket Stadium located at Gahunje.

#### **6. Payment Terms**

70% Advance plus GST will be given 10 days before the first match.

Balance 30% plus escalation if any will be paid within 1 week of end of match/tournament.

**For Maharashtra Cricket Association**

**Shri. Shubhendra Bhandarkar**  
**Hon. Secretary**