



MAHARASHTRA CRICKET ASSOCIATION

(Affiliated to The Board of Control for Cricket in India 10-1-37),
(Registered Under Societies Reg. Act, 1860) (Maharashtra 565/Pune),
(Registered Under Bombay Public Trust Act, 1950 Reg. No. F-1042/Pune).

GSTIN 27AAATM2192D1ZS

Contact 020-2995 3586 | 020-2995 3587

Email cricketmaharashtra@yahoo.com

Hon. President
ROHIT PAWAR

Hon. Vice-President
KIRAN SAMANT

Hon. Secretary
ADV. KAMLESH PISAL

Hon. Jt. Secretary
SANTOSH BOBDE

Hon. Treasurer
SANJAY BAJAJ

REQUEST FOR PROPOSAL- EVENT MANAGEMENT SERVICES

1. Invitation

Maharashtra Cricket Association (hereinafter referred to as "MCA") invites proposals in sealed envelopes from Event/Sports Management Agencies for the event management services (Turnkey basis) for **MCA MEN'S CORPORATE SHIELD** to be held from **13th to 22nd December 2024** played at venues i.e. **MCA International Stadium Gahunje, MCA Ground-2 & Deccan Gymkhana Club.**

2. Scope of Work

The broad Scope of Work for conducting matches hosted by MCA encompasses various functions, each with a specific set of activities. The scope provided is indicative and may be subject to additions or reductions, based on the type of matches and requirements as per each venue requirement.

The key management/production/operational functions shall include:

A. Accreditation

B. All Statutory Permissions and Licenses

C. Beverages/Pouring

D. Branding and Signages

E. Broadcast Coordination

F. Catering

G. Concessionaries

H. Cricket Operations

I. Hospitality Management



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J. Housekeeping

K. Marketing and Promotion

L. Match Day Operations

M. Medical Management

N. Media Management

O. Parking

P. Security

Q. Stadium Facilities Management

R. Ticketing Coordination

S. Transport

T. Venue Electricals

U. Venue Infrastructure

3. Eligibility Criteria

- The bidder must be validly incorporated under the **Companies Act, 2013, Partnership Act, 1932, or Limited Liability Partnership Act, 2008**, as amended from time to time.
- The bidder must have been in continuous operation in India for at least **five years** under the same name.
- **Joint Ventures or Consortiums** formed solely for meeting the criteria shall not be considered.
- The bidder must have experience in organizing at least one cricket event or league for the **ICC/BCCI/IPL/State Cricket Association**, with a minimum single billing event value of **INR 1,00,00,000/-** plus taxes. Supporting documents must be provided.
- Only agencies that meet all the qualifying criteria will be considered for the bid.

4. Proposal Submission Process



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- Proposal shall be addressed to The Hon. Secretary, Maharashtra Cricket Association and be submitted in sealed envelope.
- The proposal should be accompanied by below mentioned documents.
- It is in the interest of applicant that they may inspect the proposed premises before submitting the bid. Necessary details / clarification if any can be obtained from Maharashtra Cricket Association's Office.
- **The Financial Quotation (Turnkey) should be detailed with above mentioned key deliverables/functions specifying the cost corresponding to it.**
- **Interested Agencies should submit Technical Bid & Financial Bid with relevant documents in 2 separate sealed envelopes. These 2 sealed envelopes will then be put in a single sealed envelope addressed to the Hon. Secretary, Maharashtra Cricket Association, Pune.**
- Only those Agencies that qualify in the Technical Bid, will be considered for the Financial Bid.
- Consideration will be given to Agencies that have produced matches under the aegis of MCA, BCCI & ICC.

5. Proposal Submission Details:

Proposal shall be submitted on or before **5th December 2024 by 5:00 PM** in MCA office located at Block-D, 1, Modibaug, Narveer Tanaji Wadi, Shivajinagar, Pune – 411005

6. Documentation:

The following documents must be submitted as part of the bid:

- Applicants **work profile presentation/credentials.**
- Scanned copy of Certificate of Incorporation/Registration Certificate/Articles and Memorandum of Association/Partnership Deed/LLP Agreement/Commencement of Business Certificate of the bidding entity.



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- Scanned copy of **PAN Card, TAN No, and GST Registration.**
- Signed and scanned copy of a Certificate from a Company/Firm Auditor or Chartered Accountant confirming the bidder's compliance with all statutory laws/rules/regulations, including the submission of Income Tax returns.
- Scanned copy of **Income Tax Returns** for the last **three years FY's.**
- List of Cricketing events produced/managed in last 3 years with Work Order/Tax invoices.

Note: Maharashtra Cricket Association reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions and does not bind itself to accept the lowest bid.

For Maharashtra Cricket Association,



Adv. Kamlesh Pisal,

Hon. Secretary